

# **Personal Data Protection Policy**

ANGELS GRAVITY LDA

## **GENERAL PRINCIPLES**

This document serves to explain in a clear and succinct way the principles and rules followed by ANGELS GRAVITY LDA in the processing of personal data.

ANGELS GRAVITY LDA, within the scope of its activity, needs, on an ongoing basis, to processing personal data such as the personal data of customers, employees and other people with whom the company relates. Respect for the rights of data subjects, whether they are customers or others, and strict compliance with data protection laws personal data is a constant concern of ANGELS GRAVITY LDA.

ANGELS GRAVITY LDA is aware that the use of personal data requires the trust of data holders. For this reason, ANGELS GRAVITY LDA is committed to protecting these data in the most effective way possible, and guarantees that it will use the personal data to clearly identified purposes and in accordance with the legislation, in particular the Regulation General Data Protection Regulation (Regulation 2016/679 of the European Parliament and of the Council of April 27, 2016).

## **RESPONSIBILITIES**

ANGELS GRAVITY LDA is responsible for defining the rules that guide it with regard to the General Data Protection Regulation, demonstrating compliance. All employees of ANGELS GRAVITY LDA and external entities with access to data personal data are responsible for the protection of the information they handle and have an obligation to know and respect the policy, rules and procedures for the protection of personal data that are defined and approved by ANGELS GRAVITY LDA.

ANGELS GRAVITY LDA does not keep personal data longer than necessary to fulfill the purpose for which they were processed. When ANGELS GRAVITY LDA is no longer needs the personal data, these are eliminated or destroyed in an irreversible way.

## **SCOPE**

Personal data is any information, of any nature and regardless of the respective support, including sound and image, relating to an identified natural person or identifiable.

The personal data collected by ANGELS GRAVITY LDA are limited to what is strictly necessary the purpose of processing such data.

### **DATA SHARING**

ANGELS GRAVITY LDA may communicate your personal data to third parties, ensuring that they treat said personal data solely and exclusively for the fulfillment of authorized purposes. The processing of user data may be carried out by a service provider suitable, hired by ANGELS GRAVITY LDA. Said service provider will handle exclusively the data for the purposes established by ANGELS GRAVITY LDA and in compliance with the instructions issued by it, strictly complying with the legal rules on protection of personal data, information security and other applicable rules.

### **WHAT ARE YOUR RIGHTS?**

The data subject may exercise, at any time, the rights provided for in the Regulation General Information on Data Protection, such as: access, rectification, limitation or deletion of your personal data, provided that this does not conflict with other rights or obligations of ANGELS GRAVITY LTD.

If the use of personal data is based on consent, the holder has the right to o withdraw this consent at any time, simply by communicating this will to ANGELS GRAVITY LDA, without prejudice to the validity of the data processing carried out until that time.

ANGELS GRAVITY LDA has appointed a Data Protection Officer, who may be contacted via email [info@agcapital.pt](mailto:info@agcapital.pt). If you are dissatisfied with our use of your personal data or with our response after exercising any of these rights, you have the right to file a complaint with the National Commission for the Protection of Data.

### **HOW DO WE KEEP YOUR PERSONAL DATA SECURE?**

We use a set of appropriate security technologies and procedures to protect personal data from unauthorized access, use or disclosure, through access control and monitoring of databases and information systems, and through security rules aligned with best information security practices, including encryption and authentication tools, to help protect and maintain the security, integrity and availability of personal data.

Although the transmission of data via the internet or website cannot guarantee full security against unauthorized access, we and our service providers and partners business we use our

best efforts to implement and maintain security measures physical, electronic and procedural to protect your personal data in compliance with applicable data protection requirements.

#### **CHANGES TO THIS DATA PROTECTION POLICY**

This document may be subject to updates, whenever justified. the version Updated information can be consulted on our websites at the following addresses: [www.agcapital.pt](http://www.agcapital.pt) or [www.areeiro-select.pt](http://www.areeiro-select.pt)

We recommend that you periodically consult our data protection policy to keep informed about how ANGELS GRAVITY LDA treats your personal data and to stay up to date on the information and rights that assist you.

#### **GET IN TOUCH WITH US**

If you have any questions regarding our use of your personal data, you should firstly, contact or you can contact the Data Protection Officer through e email [info@agcapital.pt](mailto:info@agcapital.pt) mentioning in the subject which group company it refers to or by letter to: Alameda dos Oceanos, 41K, office 22, 2nd floor, 1990-203 Lisbon | Portugal.